

Spring Commencement 2019 - CHECK LIST

- **Baccalaureate – Friday, May 10 at 7:30 p.m. in the Bishop Marty Chapel**
 - We will meet in the Peace Chapel at 6:40 p.m. to line up for the procession.
- **Commencement – Saturday, May 11 at 10:00 a.m. in Cimpl Arena**
 - We will meet in the Old Library Gym at 9:15 a.m. to line up for the procession.

_____ Confirm attendance at Commencement by Tuesday, April 30
Contact Director of Events and Outreach
Location: Roncalli 102
Phone: 605-668-1542
E-mail: events@mtmc.edu

_____ Complete financial aid exit interview on-line at www.nslds.ed.gov if you received a Federal Stafford Subsidized or Unsubsidized student loan.
Contact Financial Aid Office
Location: Roncalli 100
Phone: 605-668-1589
E-mail: lynda.berger@mtmc.edu

_____ Make sure all financial obligations have been taken care of.
Contact Business Office
Location: Bede 211
Phone: 605-668-1575
E-mail: jennifer.brunick@mtmc.edu

_____ Inform the College of your new mailing address. (Where your diploma will be mailed)
Login to LancerLink
Click on your name in the top right corner of the page
Choose Address Change Request, complete form, submit

_____ Reserve cap and gown before April 28, 2019
Visit <https://buildagrad.com/mmc>
Follow on screen instructions
You will place order and reserve cap and gown through this website

_____ Pick up cap and gown on Friday, May 10
Gown pick up 11:00 am – 1:00 pm – Friday, May 10
Welcome Center
Gowns will also be available 1 hour before each Ceremony.